

Vendor Information & Terms



General Information for all Vendors

Fog/Smoke Machines:

All Fog/Smoke machines must be approved by EPZ prior to arrival. Failure to receive explicit approval for use of fog/smoke machine effectively prohibits the use of the machine on site.

Live Animals:

All live animals are prohibited from entering the zoo, unless they are a service animal. To receive approval for a service animal, please contact a member or our events team at 610-277-3825 ext 264

Arrival:

All vendors are able to be admitted to the zoo 2 hours prior to the event. The loading in of equipment may take place in our service area, however all vehicles must be removed from the service area as quickly as possible as this is the access path for our veterinary staff. The zoo's address is 1661 Harding Blvd. Norristown, PA 19401. If your GPS brings you to an open park space with picnic benches and a Bocce court, you need to proceed approximately 1/2 mile north on Harding Blvd to our entrance.

Gates:

No Gates may be propped open or left unattended during the loading in or out of equipment. If you need to leave a door open during load-in/out, please speak with an Events Staff member upon arrival.

Certificate of Insurance:

All Vendors must provide a valid certificate of insurance before entering Zoo premises.

Music/Entertainment

Elmwood Park Zoo reserves the right to ask any music/entertainment to lower sound levels for the well being of the animals on site. Failure to comply with a request to lower levels can result in expulsion from the zoo or suspension of music/entertainment.

Sound Levels for Outdoor Spaces:

Sound levels for any canned music, DJ, or musical acts outdoors may not exceed 75 Db average or 10% bass in front of animal exhibits. Do not point speakers or bands directly toward animal exhibits. Speakers must be oriented in a downward direction to reduce the throw of the sound and sub woofers must be kept at stage level. Conduct a sound check at the start of the event and then monitor throughout. - Failure to comply with these guidelines can result in expulsion from the zoo or suspension of music/entertainment.

Decor/Florists

Absolutely no loose flowers/petals, confetti, glitter, rice, or any other loose decorations. Any floral arrangements must be secured (i.e. bouquets, in planters, or tied together and fastened to a structure). We do approve natural North American Leaf confetti (essentially hole punched leaves) and bubbles at ceremonies. No decor can be placed inside or on the fences of any animal enclosures. Balloons and straws are strictly prohibited on site. Glass and lit candles are prohibited in all outdoor spaces.

Photographer/Videographer

All Photographers/Videographers are responsible for their own equipment during any animal encounters as well as throughout the duration of the event. EPZ reserves the right to request any photographer or videographer to suspend flash/lighting if it results in distress of any animals on site. Failure to comply with any request made for the well-being of our animals can result in expulsion from the zoo or suspension of use of equipment.

